

Banning Lewis Ranch Academy PTO
Regular Meeting Minutes
October 2009

1. The regular meeting was called to order at 6:07 pm
2. All present recited the Pledge of Allegiance which was presented by the Cub Scout Pack 228
3. All Present recited the Peace Builders Pledge
4. Roll call was taken and the present Board members Jeff Polk, Erica Martin, and Sophie Hansen. Shana Nibert. Absent was Deann Barnett.
5. Motion to approve the agenda as presented was made by Erica Martin, seconded by Sophie Hansen. All were in favor, none opposed.

6. **Administrative/Staff Reports**

Mrs. Gresham reported that Mr. Dinnel was at a conference in Utah, so he was not in attendance, and if there were any questions for him she would relay them. Conferences and report cards were completed. Second round of Scantron starts in late November. She stated 6th grade was doing a fundraiser for the Estes park field trip. Jeff Polk asked how hospitality did at the luncheon. Mrs. Gresham reported that it was excellent. No questions were asked.

7. **Treasurers Report**

Deann Barnett was absent however she left documents regarding the budget for 2009/2010 look over. Copies were passed out. Erica Martin reported that according to notes left by Deann, PTO had \$9,204.50 to spend. Sophie Hansen stated that we are still owed money from ABC, and while \$16,077.00 was brought in from the ABC fundraiser, we only make half of that. On the proposed budget, September's movie night needs to be removed from both the income (\$200) and expenses (\$100) portion.

Also, there is no ABC fundraising for the spring, so that should be removed from the income portion (\$6,000), as well as from the expenses portion (\$3,000). Amanda Cooper, who was in-charge of Red Ribbon needs to get exact expenditures to us. Family Night needs to replace the Baskets line item. For family night expenses are expected to be \$1,500.00 with an income of \$3,000, both should be shown in April. These estimates are based on last years' numbers, which were given by Sophie Hansen.

8. **Fundraisers Report**

Sophie Hansen reported a successful ABC Fundraiser. She estimated about \$8,500.00 was what was made. 42 students have entered a pig race that needs to be scheduled with Mr. Dinnel. Top 6 selling students from the ABC sale have been chosen. All 3 middle school students came from

Ms. Ferguson's class, then there was a 5th, 3rd, and a 1st grader from elementary. The Santa shop will start December 1st-5th. It is not an official fundraiser, just a fun event from kids.

9. Membership Report

The membership chairperson was absent, so the item was skipped.

10. Hospitality Report

The hospitality chair person was also absent, so that was also skipped.

11. Volunteer Report

We are still seeking a committee chairperson for this position

12. Presidents Report

CJ Abbott has volunteered to be the Secretary, but was not in attendance due to illness. We will discuss that in November. Edukits was a net loss from last year. Movie night was pleasing, and well organized. Kat Mosberger reported the next movie night will have some changes. Expenses for the event were \$160.82. There was a surplus of items, so next time we won't need as many items. In the works is a gift card from Cosco and Sam's Club. Letters were sent by Kat Mosberger to Blockbuster, requesting for them to donate for the basket. This will help bring expenses down. Movie night brought in \$459.68, so the net was \$298.86 after expenses. There were leftover fruit snacks, so Kat Mosberger offered to buy back the leftovers, because they may harden by the next movie night.

Changes for next time would include, having donations made at the front of the building instead of the cafeteria; lock all doors except for the front door to eliminate people going into the gym without donations, and making sure that parents are attending with the children, because many did not. Also, placing someone at the doors to make sure the side doors are not used would help reduce kids wandering through the halls. Next time the entry donation will be separate from the popcorn sales. Next time no outside food or drink needs to be enforced. For December possibly, Mr. Probanic can have the choir sing before the movie. Movie night dates for the spring need to be determined.

Jeff Polk showed a catalog that contained a 20 gallon container, which is USDA food grade, that could be used to store popcorn. The price is \$75, and wheels to snap on are available. Being that the price is below \$100.00, it does not need to be voted on.

13. Discussion Items

A. ABC catalog funds allocation

Prior to allocating, we are requesting a list from the school of priorities, in terms of what they need. It is known that camera, a sign for the front, as well as the phone system is needed, so what is more urgent would be good to know.

B. Movie night funds allocation

A budget of \$100.00 may be low, unless we can get Cosco and Sam's to donate. It was discussed that the movie night funds go to the water cooler for the teachers' lounge. Mrs. Gresham brought

up that the School Board approved a new coffee machine, that may serve the needs of the water cooler, so it needs to be looked into further prior to spending the money on the cooler.

C. Clarification of Article VIII, Section 7 of bylaws

States "No indebtedness or obligation of more than \$100 shall be incurred in the name of or on behalf of the PTO unless by vote of the general membership." Jeff Polk stated that it is very vague and needs to possibly be stated differently to avoid confusion. Future discussion on this topic is needed.

D. Walk 2 School expenditures

Natalie Ravenstein donated many items, and asked that we not worry about it. Starbucks and Wal-Mart donated items also. Sophie Hansen has a receipt for approximately \$30.

E. Family Night Planning

A date still needs to be approved. Mrs. Gresham reported on all the Spring testing dates, so that we can avoid scheduling conflicts. It was discussed that perhaps the 1st, 2nd, or 4th week in April would be good, or the 1st, 3rd, or 4th week in May. Mrs. Gresham reported that April would probably be the better month. Sophie Hansen stated that she needs a committee, and plenty of volunteers. This year classes may have to be in charge of their own games, which may help generate a better response from parent volunteers if it comes from the teachers. Sophie also said that she would like to be able to tell people what the money for the event is going to, so that people may be more apt to participate.

F. August Chic-Fil-A funds deposited to school account corrected

The August check came addressed to BLRA, so it was deposited in the school account. It was decided to let it go, since getting the money back may not be possible. Future checks from Chic-Fil-A should read BLRA PTO from this point forward.

G. Scholastic Stallion Store

Sophie Hansen brought in catalogs that contained some scholastic type stuff, that could work for a store. Items such as mugs, pencils, backpacks, etc, could be purchased. Jeff Polk suggested that a committee be formed in order to help get the store started.

14. Audience Comments

Shana Nibert brought forth a receipt for a popcorn purchase which was placed in the treasurers bag. Kat Mosberger spoke about Burger City (Elliot Sauza) would like to donate to a basket, for a dinner and a movie type basket. Elliot also offered to have a burger night, and we could receive 15% of sales, he would just need a couple weeks notice. Wendy's in Falcon donated the free frosty certificates for movie night. Jeff Polk suggested that perhaps the week after Thanksgiving (Dec. 1st) would be a great time to do a dinner at Burger City. Jeff asked that Kat set it up and bring the info to the November meeting.

Erica Martin made a motion to open the agenda to make some changes. Shana Nibert seconded. Items 11-14 on the back page need to be numbered 15-18. Also, items 9, 10, and 11 need to be tabled until the November meeting due to the absence of the committee chairs. Item A under section 16 regarding the water cooler for the teachers lounge, will be postponed until information from the school board is received. Item C under section 16 regarding the replacement secretary, CJ Abbott will need to be postponed until the November meeting. All were in favor, none opposed.

15. Consent Agenda

A. Approval of September 2009 meeting minutes

Motion to approve made by: Erica Martin

Seconded: Sophie Hansen

All in favor, none opposed

16. Specific Actions to be considered by the PTO Board (Quorum must be present)

B.2009/10 Budget Approval (refer to changes under treasurers report)

Presented by PTO President

Description: budget as prepared by treasurer

Motion: Erica Martin

Seconded: Sophie Hansen

All in favor, none opposed

17. Future Business

A. Priority list of the school's wish list in order to allocate funds

B. Form a family night planning committee

C. Get with the school board and decide on dates for family night, and spring movie nights

D. Organize a committee for the PTO Stallion scholastic store

E. Organize the second chance resale for December

F. Vote on Burger City, Dec. 1st dinner

18. Next Meeting/Adjournment

A. Next PTO Board Meeting Date: Tuesday, November 10, 2009 @ 6:00pm

Adjournment Motion made by: Shana Nibert

Seconded: Erica Martin

All in favor, none opposed

Meeting Adjourned at: 7:38pm