

1. The regular meeting was called to order at 6:17 pm.
2. All present recited the Pledge of Allegiance.
3. All present recited the Peace Builders Pledge.
4. Roll call was taken and the present Board members: Sophie Hansen, Shana Nibert, and Deann Barnett and Miss Ferguson. Absent Ms. Gresham
5. **Approval of Agenda**

Shana Nibert made a motion to open the agenda to renumber, two 12. Renumbered 12, 13, 14 Seconded by Sophie Hansen

Roll Call: All in favor none opposed Motion passed

**6. Administration/Staff Reports**

Mr. Dinnel reported that CSAPs were going on at the time and that they were getting the makeup done. Plans to have them done by Thursday. If they were not done then they get a zero. There will be a no uniform day for the students that were at school during the weeks of CSAPs without missing any days. Conferences are coming up next week. Teachers K-5 called home to schedule a conference with their parents. Teachers 6-8 will be in the gym as it has always been. Scantron and ITBS testing will be in April and May. In the process of hiring Mr. Dinnel's replacement. There are many things this person has to do to get approved. It is a good month long process. Goal is to announce and transition the new person in April. Mr. Dinnel opened the floor for questions since he wasn't there for the last meeting. There were no questions. Teachers did not have anything. The board has approved a new phone system that is to be installed during the spring break. Miss Ferguson asked about popcorn Fridays. If we have a set date. Sophie told her that we are going to put it back on one day for the entire school. Since we have not had the volunteers. 6<sup>th</sup> graders are having their yard sale during the conferences.

**7. Treasurer's Report**

Deann Barnett reported that we have had a quiet month. Brought in \$88.40 for the month from decals. \$11,619.79 is our current balance. Since we now have a treasurer we can get the school reimbursed and things taken care of. After we take out the money that has been earmarked for the school, we have a balance of \$4,734.79. One of our constant expenditures is hospitality and we have a few supplies. Deann took out the expenditures for Hospitality, the supplies and a few other things that might pop up. After deducting

these expenditures from our balance, our balance will be \$3,000.88 not dedicated at this time. This amount might change if anything happens. Aggressive amount of \$3,000 to spend. \$2,500 to spend if we want to be more frugal.

8. **Committee Report:**

**Fundraising:**

Sophie Hansen reported that the only major thing we have going on is Family Fun Night. Letters have been sent out to the teachers to select their baskets. Amy will be collecting the baskets. Laura Hall is in charge of setting up the games with the teachers. We have a parent that is donating money for 2 bouncy houses. The auction will take place 30 minutes after we start. We have a professional auctioneer that is going to help with the auction. Needs help with getting pizza donations and orders. Prizes still need to be purchased. Lots of things still to do, balloons, signage, etc. Shana Nibert announced that Chick-fil-A is next Tuesday. We also need to know if the teachers are interested in doing the work at Chick-fil-A night and what night they would like to do it. Mr. Dinnel said he would talk to the teachers and let us know.

**Hospitality**

Deann Barrett reported that they did birthdays for the teachers. They served cake and cheesecake in March. The next one will be a variety of cakes on Friday. Lemon, Carrot, Chocolate, etc.

**Membership:**

No report

9. **Discussion Items**

**A. Appointment of PTO Vice President, Secretary, and Treasurer**

At the last school board meeting it was determined that as the last standing elected member of the PTO Board Deann Barnett would step up as the PTO President and that she was to appoint the Vice President, Secretary and Treasurer. Deann Barnett sent out a letter to inform people about these appointments. Deann received notice from 4 people that they would be interested in these positions. So, Deann went through and decided who she would appoint. Deann appoints Caydee Bell as Vice President, Shana Nibert as Secretary, and Andrew Botcherby as Treasurer. Amy Esquivel also volunteered for the position of Vice President but Deann made the decision to choose someone that was not running for any of these offices in April, to hopefully make it smoother and cleaner. A parent did ask if Shana Nibert was still going to be the Fundraising Co-Chair and Deann Barnett said there was no problem with that. Deann as the President could not be Treasurer and President. Shana Nibert can still work in both positions.

**B. Appointment of School Board President as additional signer on PTO bank account  
Also the removal of Jeff Polk and the addition of the new Treasurer to the account**

Due to the issues we had this year it has been suggested that we add the School Board President to the PTO bank account so that we will have someone as a second signature. Sophie asked if this was ok by the by-laws. It has been approved by the school board.

The School Board President will be an emergency signer. We will also be removing Jeff Polk as a signer and adding the new Treasurer Andrew Botcherby.

**C. Allocation of Family Night Funds due to reallocation of basket revenue**

This would be 30% of the funds from the basket sales will go to the teachers to help with supplies for the teachers for supplies. The remaining funds will be the same as deemed. This year 30% of the proceeds of the baskets will go to the teachers, per grade level.

**D. Approval of end of year expenditures**

a. Approval of Family Night expenditures

\$1,500 is what is needed. Last year we only spent \$1,200.

b. \$300 in budget for promotions of K/5<sup>th</sup>/ 8<sup>th</sup>

This is to help the classes with decorations, their hats and whatever else they need. The \$100 is split between each grade. If there is more funds needed that is fine. We are going to ask the teachers if they need more than this. Tabled until April

c. Magnet with school calendar. These can be either purchased or given with PTO membership next year.

Sophie Hansen went and got a few quotes for the magnets. We can give these out to all that get the PTO membership and then after that sell what is left of the magnets to those that don't want to sign up for the PTO. High Mark Visual- 1000 - \$900 \$.90 each, 500 would be \$565 or \$1.37 each. These are full color 4x7. We would sell these for around \$2.50. We can have these for the round-up. It needs to be approved this school year for next school year. We are going to order 500 magnets for \$565 plus shipping which would be around \$625.

d. Funds for field day

We need to ask Collin Vinchattle what they need for field day

e. Grade level funds for extra supplies

This is for additional funds if the basket allocation does not pass.

**E. PTO Elections/Nomination forms due by March 9<sup>th</sup> for April 13<sup>th</sup> Election**

Deann Barnett will be running for treasurer. Deann will talk to Sabrina Johnson to see if she has any other forms. As of this time we do not have any. Deann Barnett asked if we should allow voting during the day. The by-laws state that voting is by hand unless there is more than one person running for office. We do have two parents that have volunteered to watch the ballot boxes. The by-laws do not state that we cannot have a ballot box vote. Nominations can also be made from the floor. It was determined that if we did this then we would need to change the time of the meeting running from 3:30pm until the end of the meeting. We will not be doing this. If there is anyone that wants to be considered then they need to let Deann know within the next couple of days. Mr. Dinnel reminded us that the by-laws say that the March meeting is the deadline but then you can nominate yourself from the floor in April. If you did not turn your form in on time then you will have to wait until April to make your decision known.

## **F. Callemall Information**

Shana Nibert reported that callemall is an automated call system to help businesses. You can do calls or texts. Texts are by approval only. The features are: no set-up fee, no contracts, your number shows up, not an 800 number, up front-cost, call all over, scheduled for a future date or time or immediate, message is in your own voice, complete messages are left on answering machines, collect feedback with a survey, if there is a busy signal or no answer, it is automatically tried for free 3 times, create your broadcast, no charge to repeat your messages. Prices: Max: 1000 phone numbers for \$140 a month Credits: how many calls Max: 50,000 calls for \$3,000. The lowest is 100 calls for \$9.00. Deann Barnett said this is something that is fun and neat but might not be for PTO. Sophie Hansen said that it might be a good idea to possibly get more parents to attend. It breaks down to \$.09 per call. It was suggested that we possibly try this and see if it would work. Action Item for next month

## **10. Audience Comments**

Kat Brownsberger: Movie Night: Put an announcement in the Stallion round-up but did not know who will be in charge since Kat would not be there that night. Kat and Sophie Hansen will not be there. Kat has two people that have volunteered to help that night. Shana Nibert volunteered to head up the night. Movie night is April 2 at 7pm. Jeff Polk and Dwight will setup the screen. Deann Barnett said she will be there to work. Mr. Dinnel will not be able to attend due to a previous engagement.

Kat Brownsberger would like to have a healthy alternative for Family Fun Night. Shana said that she would be making a healthy alternative, brown rice dish. Kat wants an alternative for dessert, such as apples, fruit, etc.

Kat asked if there were going to be any discussions for the appointments for VP, Secretary, and Treasurer. Kat also asked if there would be a time to ask questions of the nominees. Deann informed her that there should not be any problems. Deann Barnett said she was tasked to appoint the new board. This is just an interim position for the next 3 months. Kat is worried that we will not have a strong board. Deann informed Kat that she had a discussion with each person and determined that the people that she selected were in the positions that they would represent the positions the best. The reason that Amy was not selected as Secretary was because she didn't want that position. Deann Barnett selected people that were not going to run for an elected position on the board. Shana Nibert is planning on staying in the Fundraising position next month.

Mr. Dinnel asked about Whole Foods and what was going on. Shana Nibert said that she was unable to talk to Peter but that she would go into the store and fill out the application and get the ball rolling on that.

## **11. Approval of the minutes for February 2010**

Motion made by: Shana Nibert Seconded by Sophie Hansen

All in favor, none opposed, motion passed

## **12. Specific Actions to be considered by the PTO Board**

### **A. Item: Acceptance of Board appointments**

Description: Appointment of PTO VP, Secretary, and Treasurer

Motion: Acceptance: Caydee Bell, Shana Nibert, and Andrew Botcherby

Presented by: Deann Barnett

Motion made by: Sophie Hansen Seconded: Shana Nibert

Roll call: All in favor, none opposed, motion passed

**B. Item: Account Signers**

Description: Approval of adding new Treasurer and School Board President to account and removal of old President

Motion: Approval of adding new Treasurer and School Board President to account and removal of old President

Motion made by: Shana Nibert Seconded: Sophie Hansen

Roll call: All in favor, none opposed, motion passed

**C. Item: Reallocation of funds from Family Fun Night Funds**

Description: Allocation of funds including baskets

Motion: 30% of the profit from the baskets is to go to the teacher's for supplies (per grade level)

Motion made by: Sophie Hansen Seconded: Caydee Bell

Roll call: All in favor, none opposed, motion passed

**D. Item: Family Fun Night Expenses**

Description: Approval of Family Fun Night Expenses

Motion: \$1,500 to be approved for expenses

Motion made by: Caydee Bell Seconded: Sophie Hansen

Roll Call: All in favor, none opposed, motion passed

**E. Item: Promotion Funds**

Description: Approval of funds for promotions

Motion: tabled until April

Motion made by: Seconded

Roll Call:

**F. Item: Magnets**

Description: Approval of magnets with the school calendar

Motion: This is not to exceed \$625

Motion made by: Sophie Hansen Seconded: Caydee Bell

Roll Call: All in favor, none opposed, motion passed

**G. Item: Field Day**

Description: Approval of funds for field day

Motion: tabled until April

Motion made by: Seconded

Roll Call:

**H. Item: Grade level Funds**

Description: Approval of funds for each grade level

Motion: additional funds for each grade level for supplies at the beginning of the school year

Motion made by: Shana Nibert Seconded: Sophie Hansen

Roll Call: None in favor, all opposed, motion did not passed

**17. Future Business**

- A. callemall**
- B. promotions**
- C. field day**
- D. Elections**

**18. Next Meeting/Adjournment**

- A. Next PTO board meeting date: Tuesday, April 13, 2010 at 6:00pm
- B. Adjournment Motion Made by: Deann Barnett Seconded by: Shana Nibert  
All in favor, none opposed, motion carried  
Meeting adjourned at 7:47pm