

1. The regular meeting was called to order at 6:10 pm.
2. All present recited the Pledge of Allegiance.
3. All present recited the Peace Builders Pledge.
4. Roll call was taken and the present Board members: Sophie Hansen, Shana Nibert, and Deann Barnett. Absent Jeff Polk, and Erica Martin.
5. **Approval of Agenda**

Shana Nibert made a motion to open the agenda. Seconded by Sophie Hansen

6. **Administration/Staff Reports**

Ms. Gresham thanked the PTO for the teacher's lunch. The teachers loved the lunch and look forward to it. Elementary popcorn day and the spelling bee are on Friday. Parents, who have children participating, have been notified. Progress Reports are going out on Friday or Monday. No school, Monday, it is President's Day. Third grade will be starting their reading CSAPS on Wednesday and Thursday. First and second week of CSAPS is the first and second week of March. Box tops are on Thursday the 18<sup>th</sup>. There is an open house as well on the 18<sup>th</sup>. The night for new parents. This is the last night. The school is going to be cracking down on parents leaving their children past 3:45pm. They will now have to come into the school and sign their students out. Receipt for air purifier, scanner and cameras were turned in. These are the items that have been purchased. Student council will be selling lollipops to the student body for Valentine's. They are looking for volunteers to help with this. This is Wednesday – Friday from 7:30am-8am. They are also looking for lollipop donations. Valentine's dance has been changed to the 19<sup>th</sup> of February and they are in need of soda. They have enough volunteers. 6<sup>th</sup> grade is trying to set up an incentive program for CSAPS. Looking for possible candy donations for this. The teachers have suggested that PTO possibly set up a mini budget for the teachers to help them with getting supplies for the school year that is not included with their supplies. It would be for school items that the school does not provide but the teachers pay out of pocket for them. ie: sugar cubes. A parent asked for this to be put on the supply list but was informed that Mr. Dinnel does not want to do that to the parents. He only wants the basics on the school supply list.

## 7. Treasurer's Report

Deann Barnett reported that we have a \$11,397.26 balance. \$6,400.00 has been earmarked for the school. We have received a few receipt tonight for a few of these items. We are just shy of \$5,000 in the bank. We have brought in \$26,206.74. Our expenses are \$15,687.18. We are currently running with an income of \$10,519.56. This month we have the \$500 emergency fund that we used for a family in the school that was struggling. Jeff Polk did go out and purchase 5 gift cards for \$100 each. The total for that was \$529.75. Chick-fil-A and hospitality are the only other things going on this month. It has been a quiet month.

## 8. Committee Report

### Hospitality:

Deann Barrett reported that they did sticky buns and muffins for the teachers' birthdays. They had an Italian lunch for the teachers. Only two people did not bring their food. It went great. There will be another lunch in April. The theme has not yet been decided. This will be 4<sup>th</sup> grade and 3<sup>rd</sup> grade.

### Fundraising:

Sophie Hansen reported that there is nothing new at this time except information will be going out for Family Night. The first thing to go out is the baskets. We need donations for the baskets. Also, we will be having the teachers pick the games they want to be in charge of and to start getting their volunteers. Kindergarten already has a parent donating a bouncy castle. We are get a few additional bigger auction items, such as, a work out class, Villa Sport package, hot air balloon ride through PTO today, fly fishing packet, golf packet. These will be extra auction items. It was suggested that we do the auction earlier in the evening. Jan Zucker has offered to help with making signs this year. Sophie would also like to have a crazy floppy balloon thingy to be outside the school to be eye catching.

Membership report: Heather was not there for report.

**Volunteer Report:** No report since we do not have a committee

## 9. President Report

No report

## 10. Discussion Items

### A. PTO President Resignation

Deann Barnett read the resignation letter from Jeff Polk :

Dear remaining PTO Board,

After efforts to remain as President for the rest of my current term, I have realized that it is not possible to manage the organization from afar. In accordance with your recommendations at the January meeting, I have "re-thought" my obligations and they are to my family and its financial stability.

I will remain an active member however; as I believe that PTO is instrumental in the success of this school.

It is unfortunate that the organization is now void of a Pres and VP but I am confident in the skills of the remaining board to progress toward creating a fun place to volunteer. Erica Martin

apparently sent a resignation to me in the last few weeks but I never received it. The good news is we have a parent, Mrs. Fix, who has offered to step up and help with the Secretarial duties at future meetings. I hope that you can accommodate her.

As the organization moves forward I would suggest that it maintain an awareness of the most important goal of the school, to educate our youngsters. I hope with all PTO events in the future, that they be courteous and respectful of the instructional time of teachers when operating fundraisers during school hours.

I might also suggest that this mailbox be operated by the assumed leadership; I can pass the login info to that person at anytime.

Sincerely,  
Jeff

**B. PTO Vice President Resignation**

We have not received a letter from the vice president. It was recommended that we accept her resignation pending receipt of the resignation letter.

**C. Allocation of Family Night Funds**

Sophie Hansen reported that the fence, the cameras and the marquee, also the phone system are the top three items that we are considering for these funds.. Sophie Hansen says the fence has been approved but hasn't been approved. Mr. DiMarino is currently getting quotes for the fence. It is also being taken to the school board on Tuesday. It was recommended that we set the money aside and wait until we hear what the school board is going to do.

Deann Barnett recommended that we just vote for one of these items. That way one item actually gets all the money. Sophie Hansen brought up the additional money that is in the account. Another parent asked what is to be done with that money at the end of the year. Deann informed them that if there is more than \$2,000 in the account then it must be earmarked for a specific item. A parent asked why we needed to make the decision right now. Shana Nibert said because the parents want to know what we are earning this money for. Sophie Hansen confirmed that and stated that we need to know where the money is going now for the benefit of the parents. A parent said that the camera system is being bought. The fence has been changing all the time. It was recommended that we do both the fence and the cameras and we market it as for additional security for the children. We just need to be careful how we word this to the parents. PTO does already have \$4,500 earmarked for the cameras. But the bid has changed. Deann Barnett still recommended that we only choose one item. Sophie Hansen said the fence has already been approved. A parent suggested that we split the money between the items, either 50% to fence and cameras or 1/3 towards each. It was decided that we split the money between the fence and the cameras.

**D. Allocations of Popcorn Fridays Funds**

Deann Barnett requested that we just put it towards the general funds. We need to decide where we are going to use the funds. CSAP snacks, graduations, field day, and

possibly general funds are some of the ideas that were recommended. It was decided that we use the money \$303 for CSAP snacks.

**E. PTO Elections/Nomination forms due by March 9<sup>th</sup> for April 13<sup>th</sup> Election**

We will try to put a box out in the foyer so parents can put in their nomination. Parent must be a PTO Member to be considered. Deann will ask Tammy to post an announcement about the nominations to have parents to declare their interest in a position on the board and have her post it in the BLRA Weekly Roundup and pull the need for a secretary, due to the fact that we will probably not be able to get a secretary in for the next 3 weeks. Sophie Hansen recommended that we add the responsibilities in the Roundup also and on the web site.

**F. Date of Next Movie Night**

Kat Brownsberger reported our next one is scheduled in April and we have a tentative date scheduled in March if there is a good movie to replace the cancelled date in February. On March 16<sup>th</sup> the movie coming out is Princess and the Frog. This would be the Friday right before Spring Break. March 30 is Alvin and the Chipmunks the Squeakquel. The movie night would be April 2<sup>nd</sup>, pending approval from Mr. Dinnel for the date. We will do it April 9<sup>th</sup> if there is a schedule conflict, since that date has already been approved. Sophie Hansen will not be there due to a schedule conflict but we can ask Jeff Polk, Yancy or Jennifer Thomas' husband.

**G. Whole Foods**

.10 cent bag refund or 5% sales or pizza. Deann Barnett recommended that we get together a sub-committee together to get this done. We are looking into the .10 cent bag refund and the 5% sales. Ms. Gresham will help with whatever information may be needed from the school. Shana Nibert will be in charge of this committee. Amy Esquivel will also help with this committee.

**H. Appointment of Officers**

Deann Barnett has looked in the bylaws and did not see anything about we have to appoint any new officers at this moment especially since there are only 3 meetings left. We cannot even appoint anyone this meeting because we have not even accepted the resignations.

**11. Audience Comments:**

Kat Brownsberger just asked about the emergency funds that were given to a family in the school. Another parent asked if we could send out an announcement to the parents about the PTO board meeting so parents can attend if interested for the elections. We need to find the form for elections.

A parent asked if we had any more information about callemall.com. Shana Nibert told them that it is \$50 for about 1000 calls. She will look into getting more information for the next meeting.

**12. Approval of minutes from January 2010 meeting**

Motion made by: Sophie Hansen. Seconded by Shana Nibert

All in favor, none opposed, motion passed

**Specific Actions to be considered by the PTO Board**

**A. Item: Acceptance of President resignation**

Description: Appointment of PTO President

Motion: to accept resignation

Motion made by: Deann Barnett Seconded: Shana Nibert

Roll call: All in favor, none opposed, motion passed

**B. Item: Acceptance of Vice President Resignation**

Description: Appointment of Vice President

Motion: to accept resignation pending receipt of written resignation letter)

Motion made by: Deann Barnett Seconded: Sophie Hansen

Roll call: All in favor, none opposed, motion passed

**C. Item: Allocation of funds from Family Night**

Description: Family Night Funds Allocations

Motion: Split the funds between the fence and the security cameras

Motion made by: Sophie Hansen Seconded: Deann Barnett

Roll call: 1 opposed remaining in favor motion passed

**D. Item: Allocation of funds from Popcorn Fridays**

Description: Popcorn Fridays

Motion: Money from through January to be used for CSAP snacks approximately \$300.00. The rest to go in general fund

Motion made by: Deann Barnett Seconded: Sophie Hansen

Roll Call: All in favor, none opposed, motion passed

**17. Future Business**

**A. graduation**

**B. magnet funds**

**C. earmark remaining funds**

**D. Allocation of funds for Specials and grade level funds for extra supplies**

**E. Allocation of funds for field day**

**F. Callemall.com: Shana Nibert will bring in more information for this**

**18. Next Meeting/Adjournment**

A. Next PTO board meeting date: Tuesday, March 9, 2010 at 6:00pm

B.

Adjournment Motion Made by: Deann Barnett Seconded by: Shana Nibert

All in favor, none opposed, motion carried

Meeting adjourned at 7:30pm