

Banning Lewis Ranch Academy PTO
Regular Monthly Meeting Minutes
December 2008

1. The rescheduled meeting was called to order by President Kristy McAllister at 9:10 a.m.
2. All present said the Pledge of Allegiance.
3. Roll call was taken and the present board members were Kristy McAllister, Tricia Greene via phone, and Sophie Hansen.
4. Kristy McAllister made a motion to approve the agenda as presented. Sophie Hansen seconded. All present approved.
5. A discussion was had on purchasing the Survey Monkey program for school and PTO use. Software allows surveys to be sent out and responses are automatically calculated and sent back. The cost is \$240 annually or \$20 per month.
6. The PTO needs to appoint a parent member or PTO board member to the School Accountability Council. A nominee must be appointed by January 2009.
7. Fundraising update – the Santa Store has brought in about \$2500 with the PTO netting 10%. Responses seemed to be favorable from parents and kids, though having during lunch time seems problematic and may need to be changed in the future. Feb. 5 will start the spring fundraiser with ABC Fundraising. Catalogs include butter braids, cookie dough and flower bulbs.
8. A discussion was had regarding purchasing a coffee maker and supplies for the teachers as a gift from the PTO. The unexpected funds received from the Santa Store could cover most of the cost of the gift. Setting a budget of no more than \$400 was suggested.
9. Audience Comments

There were no audience comments at this time.

10. Specific Actions to be considered by the PTO Board:
 - A. Purchase of Survey Monkey for school and PTO use. Kristy McAllister motioned the PTO purchase Survey Monkey at a cost of \$240 annually. Sophie Hansen seconded the motion. All present approved.
 - B. Staff & Teacher Gift – Kristy McAllister motioned that the PTO allocate \$400 towards the purchase of a coffeemaker and supplies for the teacher and staff lunch room. Tricia Greene seconded. All present approved.
 - C. School Accountability Council Appointee – Kristy McAllister motioned that the nomination for the SAC be tabled until next meeting. Sophie Hansen seconded. All present approved.
11. Future Business – Looking into the purchase of coffeemaker for teacher/staff lunch room.
12. Next meeting will be Tuesday, January 13, 2009, at 6:00 p.m. Kristy McAllister adjourned the meeting at 9:35 a.m.

Approved Jan. 13, 2009