

1. The regular meeting was called to order at 6:58pm.
2. All present recited the Pledge of Allegiance.
3. All present recited the Peace Builders Pledge.
4. Roll call was taken and the present Board members: Jeff Polk, Sophie Hansen, Shana Nibert, and Deann Barnett. Absent was Erica Martin.
5. **Approval of Agenda:** Shana Nibert made a motion to amend the minutes to table Action Item 16, movie night approval, until January meeting replace with ABC Fundraising Contract Approval. Deann Barnett seconded the motion, and it was then approved, voted, and closed.

6. **Administration/Staff Reports**

Mrs. Gresham thanked PTO and hospitality for the cookie exchange. She said it was greatly appreciated and they are looking forward to the lunch planned for Thursday. She also let us know that Mrs. Ferguson and the student council were having a meeting on January 14<sup>th</sup> at 4:15 pm to plan the Valentine's Day Dance, Friday, February 12. They also need volunteers to help with that night.

Digital Camcorders have been purchased with the money that was given last meeting. Shredders have also been purchased. Exterior cameras are being worked on. Air purifier is being researched. Font dyes will be purchased. Mrs. Bliss, a parent, donated picture shapes for the dye machine. \$300 worth. Mrs. Mosberger is sending an official thank you card. Suggested Panda Express for a Spirit/Family night.

Eric Dinnel stated that the majority of his report was combined with the staff report. Mr. Dinnel informed us about Scantron being given to the students as soon as they get back from fall break. He thanked us for movie night and for making it available for our family. He also thanked us for the Wish trees for the teachers and staff.

7. **Treasurer's Report**

Dean Barnett reported that we have \$11,083.64 balance. \$6,400.00 has been earmarked for the school.

8. **Fundraisers Report**

Sophie Hansen reported on the Santa Shop. We made about \$450. Huge success and we want to do it again next year. Also in the works is the ABC Fundraiser for next year. We made about \$8,000 on that. Also Family Night is proposed for Friday, April 30 and we need

lots of volunteers for that and for the committee. Spring Fundraisers planned are Movie Nights, Family Night, and Chick-fil-a. Shana Nibert reported that in November we made \$240 with Chick-fil-A and that tonight was a Chick-fil-a night as well. Jeff Polk stated that the Burger City night was a flop. But he still wants to try it again. Kat Brownsberger stated that there were only 3 families that showed up. Might need better advertising. But we want to try this again.

Kat Brownsberger gave the December movie night report. Recommended we not do another December movie night because there was a low turnout. Also a newer release will make the difference. If there is not a new release for the February movie night, consider moving the night. Had about \$75 donated for the movie night in December. We netted about \$107 for this event. Recommended we put in the blast a big thank you to the parents and kids that helped us get everything set up. Friday, February 5 is the next planned night.

Sonja Fox recommended that we look into starting WII Bowling Leagues for a fundraiser. But we need volunteers.

#### **9. Membership Report**

Heather Cockerham reported that we have not added any new members since the roundup. 112 members at this time. Has found out that some of the information on the membership forms is not correct. Mrs. Cockerham is compiling a new list for volunteers.

#### **10. Hospitality Report**

Deann Barnett reported that the cookie exchange was a huge success for the teachers and staff. There were only 24 cookies donated so they had to buy enough to give the teachers at least a dozen cookies. It only went out in the blast once and was suppose to go out again but it didn't make it. Will have the teachers send out emails to the parents to ask for assistance from now on. Hospitality plans on doing the cookie exchange again next year. Luncheon will be served for the teachers on Thursday. Kindergarten and 5<sup>th</sup> grade are donating. January 4<sup>th</sup> there will also be a luncheon but hospitality will be buying fried chicken and food for them. Have monthly birthday lunches still planned.

#### **11. Volunteer Report**

Jeff Polk reported that we are still looking for a Volunteer Committee Chairperson. He said we have a few activities coming up where we need volunteers. Recommended we split the list again and call the parents that said they would volunteer and see if we can get a response. We need volunteers for Family Night. Also, Student Council has asked for help for the Valentine's Day dance preparations.

#### **12. President Report**

- A. Jeff Polk reported that we still need a secretary. Asked if anyone could fill in for the next 4-5 meetings it would be appreciated. Our Vice President Erica has been doing but is overloaded.
- B. 'Second Chance' Uniform Resell results/plans: Erica Martin and Jeff Polk also did the uniform resale a couple of weeks ago and brought in \$184.50. The rest of the uniforms have been tagged and numbered. Erica wants to continue to do this. We have 150-200 pieces in stock. Planning another resale after Christmas break but we will discuss it more in January.
- C. Looking ahead—Events, PTO leadership, Volunteer opps: upcoming elections for new officers in May. Volunteer opportunities are unlimited at the school. Mr. Polk would like to get at least a dozen or so PTO dads together to help with maintenance and chores around the school over the Christmas break or whenever they are available. If you know someone have them contact Jeff Polk and he will schedule it with Brian DeMarino. Moms are also invited. This is away to get the dads more involved.
- D. PTO recent allocations reviewed: We have allocated \$4500.00 for the outdoor security system which is about half of the cost of the system that is planned. \$700 has been allocated for 2 digital camcorders, \$500 for an air purifier for the health room, \$500 towards paper shredders, and \$200 toward the font dyes. Total is \$6,400. The money is coming out of the money earned from the ABC fundraiser. This netted about \$8,000. We have kept in savings about \$1,600.
- E. Ongoing organic fundraisers: that we have going on are Chick-Fil-A nights on the third Tuesday every month, we have signed up with Target, using their credit card, Campbell's box tops, and labels, managed by Amy Jo Rotante, and popcorn Fridays. Jeff Polk also reported that Tara Ferguson our other teacher rep needs help with the student councils Valentine's Day dance. They also may want a nice cake from a parent volunteer. Tara Ferguson also commented that the Holiday Gift shop caused a disturbance at certain points. Shana Nibert worked it all 6 days and we were short on volunteers. Tara Ferguson stated that the gift shop took too long at times. Recommended that we be open after school and at different times. Mrs. Gresham stated that they sent the students that had money and the students were told not to go without permission. The elementary side had no issues. Shana Nibert reported that a lot of the noise was when she had 90 students showed up at one time. Sophie Hansen also stated that there were not enough volunteers. It was recommended that we try to get another cash register. It was also suggested that more volunteers be there. Suggested that next year we go in the week before the gift shop and talk to the teachers and let them know what we need, to give them the rules and the guidelines.

### 13. Discussion Items

- A. Family Night member committee organization for Spring event: Jeff Polk reported that we need at least a dozen volunteers to help with Family Night committee. Sophie Hansen said that she is planning on giving the games to the teachers and have them run the game and get the volunteers for their classes. Sophie said she might just have a meeting at her house to get parents together to get them to volunteer.

It was recommended that we look into callthemall.com. It costs about \$50 for about 500 calls. The board will look into this.

- B. New 'Dads of PTO' group needed to assist in building maintenance/improvements: Jeff Polk will go through the list and call some dads to assist for maintenance jobs needed around the school.
- C. Parent Volunteer committee chairperson needed immediately: Jeff Polk reminded us that we still are looking for a volunteer committee chair but that the secretary position is more vital to fill first.

#### 14. **Audience Comments:**

Jen Zucker talked to the Peace Builder people about using their poem. It was approved by them that we use the poem and use it to make the posters as long as we put the copyright information and their email address on the poster. If we go with this then we would make \$5 and sell them for \$15 each. They will be a poster with 12 different backgrounds; they can add their child's picture to the poster. Mrs. Zucker would like to show these to the parents and see if parents are interested. Jeff Polk informed her know that we will have to take this to Mr. Dinnel and get this approved and then go to the school board and get their approval. Recommended that she can expose these to the parents on Paragon nights and even Movie Nights. Mr. Polk and Mrs. Zucker will meet with Mr. Dinnel after the Christmas break and then we will put it on the agenda and discuss approving it. Susie Hunts has volunteered to make cakes or whatever is needed.

Kat Brownsburger reported that there was not a good turnout at Burger City. She also requested that at least one person from the board goes to the events that we have approved. Stated that we cannot ask for volunteers and then none of the board shows up. We need to show them we are just as dedicated. Jeff Polk agreed with her. We recommended that there be better advertisement. Jeff Polk is going to go talk to the owner at Burger City and set up a better time to set up another night at Burger City.

#### 15. **Consent Agenda**

Motion made by: Deann Barnett   Seconded: Shana Nibert  
All in favor, none opposed

#### 16. **Specific Actions to be considered by the PTO Board**

- A. tabled until January meeting

#### 17. **Future Business**

- A. Movie Night budget approval
- B. ABC fundraising contract approval
- C. Approval of allocations of Family Night funds for fence
- D. Whole Foods presents their program

E. Approval of date for Family Night

**18. Next Meeting/Adjournment**

A. Next PTO board meeting date: Tuesday, January 12,2009 at 6:00pm

Adjournment Motion Made by: Shana Nibert Seconded by: Sophie Hansen

All in favor, none opposed.

Meeting adjourned at 8:30pm

